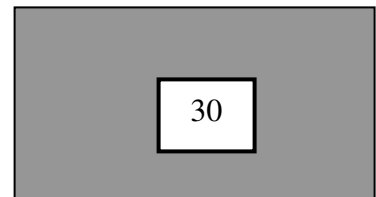


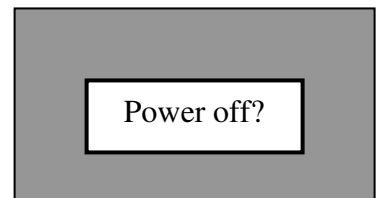
## USING THE MULTIMEDIA CART IN YOUR CLASSROOM


1. Reserve the cart
  - Directions @ <http://www.greenwichcsd.org/technology/ReservingmultimediaCart.pdf>
2. Set up cart in your room
  - Position cart so that it will project onto your screen or window shade and the cord will reach an outlet.
  - Unwind electrical cord and plug into outlet
  - Check that any surge protectors are connected and powered ON.
  - Power on the computer (push Power button on machine)
3. Turn on the projector
  - Press POWER ON-OFF button on Top Control or on Remote Control Unit to ON. LAMP Indicator dims, and Cooling Fans start to operate. Preparation Display appears on the screen and the count-down starts. The signal from PC or Video source appears after 30 seconds.
4. Power on speakers
5. Login and you're set to go!



### When you are finished...

1. Log off
2. Press POWER ON-OFF button on Top Control or on Remote Control Unit, and a message "Power off?" appears on a screen.
3. Press POWER ON-OFF button again to turn off projector.  
After projector is turned off, Cooling Fans operate for approx 2 minutes. Listen to hear them turn off. **During this "Cooling Down" period, this appliance cannot be turned on.**
4. When projector has cooled down, READY Indicator lights GREEN again and you can turn projector on again. OR
5. Shutdown computer.
6. **After cooling down completely, disconnect AC Power Cord.**



 **IMPORTANT: To maintain the life of the lamp, once you turn the projector on, wait at least 5 minutes before you turn it off.**