

PTSA REQUEST FOR FUNDS FORM

Teacher's Name(s): _____

Grade Level: _____ Date: _____

Amount Requested: _____

Type of Request: _____ Field Trip _____ Equipment/Supplies

Other (Specify): _____

This request is for:

- _____ Individual Classroom
- _____ Grade Level
- _____ Primary Building
- _____ Middle Grade Building
- _____ Elementary Buildings
- _____ High School/Junior High

Brief Description (Please include educational objectives):

Please list other funding sources available to meet this need:

For field trips only (Possible funding is for transportation costs only):

Destination: _____

Transportation Costs: _____

_____ Approved
_____ Not Approved

PTSA President

Date

PTSA Treasurer