

**GREENWICH CENTRAL SCHOOL
HEALTH OFFICES**

MEDICATIONS IN SCHOOL

The enclosed information includes the guidelines for administering medication in school. We hope that this information will be helpful to you so that we may administer medication to your child correctly and safely.

A complete **Authorization to Administer Medication by School Personnel** form must be provided before we can administer any prescribed or over the counter medication to your child. Your child's health office can provide you with this form upon your request. Please note that if an authorization form is not available to you, the Health Office will accept a written, signed parental authorization and a standard prescription provided by your health care provider. **Medication will not be administered to your child without parental *and* physician written authorization.** This guideline includes the administration of prescribed and over the counter medication. Over the counter medication includes Tylenol, Ibuprofen, Aspirin, ointments, creams eye and ear drops, cough syrups, etc.

Medication must be brought to the Health Office by a parent/guardian in the original container, or an appropriately labeled container supplied by the pharmacist. Parents must assume responsibility for the safe delivery of medication this means any prescription medication must be delivered by a parent or guardian. Your child's medication will then be kept in the Health Office and administered according to your physician's orders. Over the counter medications must also be brought to the Health Office in their original containers by a parent/guardian. Please be sure to label the container or box with your child's name.

Students who are ten years of age or older and use prescribed inhaled medication may be determined by your physician to be responsible to self-administer an inhaler. Permission forms are available from the Health Office upon request. We must have a written order from your child's physician for them to self-administer their own inhaler. In this case, we would not monitor your child's inhaler use unless your child experiences difficulty and requires medical assistance.

The Health Office requires written authorization from the parent/guardian and the physician to discontinue the use of a prescribed medication. A parent may call the school to notify the Health Office of discontinuation, but written notice from both parent and physician should follow within 48 hours.

Please feel free to contact the Health Offices at 692-9542 with any questions:

- High School Nurse—Julie Mosher at Extention 4222

Thank you for helping us to provide a healthy school environment for us all.