

# **GREENWICH CENTRAL SCHOOL DISTRICT**

## **BOARD OF EDUCATION HIGHLIGHTS**

**2003-2004**

### **Board Members**

**Albert Sykes, President**  
**Joseph O'Malley, Vice President**  
**Judith Klingebiel**  
**Susan Percoco**  
**Katherine Roome**

***Greenwich Central School  
Board of Education***

Regular Meeting  
Monday, August 18, 2003

***“Meeting Highlights”***

***Consent Agenda Items***

- The Board accepted the following reports: Treasurer’s Report; Budget Status Report; Revenue Status Report; and the Fire Inspection Report.
- The Board approved the Tax Warrant for the 2003-2004 school year.
- The Board accepted a grant from the Local Government Records Management Improvement Fund (LGRMIF) in the amount of \$24,826, and amended the 2003-2004 budget to reflect this award.
- The Board approved budget transfers as presented.
- The Board authorized the Superintendent to enter into an agreement with Thomas Communications for e-rate consulting services.

***Presentations***

- Mrs. Neary presented the “Special Education Annual Report”
- Dr. Fulmer presented the “Professional Development Plan Update”
- Mr. Ouimet presented “A New Horse: A Proposal for School Aid Reform”
- Mr. Willabay presented the “Capital Project”

***Personnel***

- The Board approved the following people for coaching positions for the 2003-2004 school year:

<b><i>Name</i></b>	<b><i>Position</i></b>
Emily Aierstok	Jr. High Cross Country
Dan Fisher	Modified Golf
Jeff Duxbury	Modified Football I
Greg McGuirk	Varsity Girls Tennis
Brandon Linnett	Assistant Football I
Gary Moore	Modified Football II
Jennifer Baehm	JV Field Hockey
Liz Bechard	Fall Cheerleading

- The Board appointed Amy English to the position of Copy Room Clerk.
- The Board appointed Thomas Barnes to the position of Custodian.
- The Board appointed Margaret Roberson to the position of Three Hour Clerk – Middle Grade Office.
- The Board appointed Kenneth Justin to the position of Head Mechanic.
- The Board approved the classified permanent appointment of Mary Ann Brownell to the position of Transportation Clerk.
- The Board accepted the resignation of David Guyette, Sr. from the position of Transportation Supervisor.
- The Board appointed Denise Smith to the position of District Clerk.
- The Board approved the following extra curricular appointment:

<b><i>Name</i></b>	<b><i>Position</i></b>
Claire Houston	TV / VCR Coordinator

- The Board appointed Larry McGourty to the position of Interim Transportation Supervisor.

***Other Items***

- The Board designated to following dates and 7:00 p.m., as the time for Board meeting Work Sessions.

<b><i>Date</i></b>	<b><i>Time</i></b>
October 6, 2003	7:00 p.m.
November 3, 2003	7:00 p.m.
January 12, 2004	7:00 p.m.
March 1, 2004	7:00 p.m.
March 8, 2004	7:00 p.m.
March 29, 2004	7:00 p.m.
April 5, 2004	7:00 p.m.
May 10, 2004	7:00 p.m.

- The Board approved the amended 2003-2004-school calendar.
- The Board approved the Professional Development Plan update.

***Policy Development***

- NYSSBA Policy Review #4237 – 4513 was conducted.

***Public Comments***

***Board Meeting Calendar***

- Regular meeting – 9/15/2003

# **Greenwich Central School Board of Education**

Regular Meeting  
Monday, September 15, 2003

## **“Meeting Highlights”**

### ***Reception – Newly Tenured Teachers***

- The Board held a reception for the following teachers who received tenure in the 2002-2003 school year:

Nicole Fortier

Joy Gordon

Melissa Haswell

Chris Kelly

Erin Lyons

David Shontz

Cathleen Zebrowski

### ***Consent Agenda***

- The board authorized the Superintendent to enter into an agreement with Washington County Public Health Service for the provision of related services to preschool children with special needs.
- The Board accepts a donation of \$5000 from the PTSA for the purpose of supporting the cultural arts program.
- The Board accepts a donation of \$175.46 from the PTSA for the purpose of supporting the High School library.

### ***Presentations***

- Senator Elizabeth O’C Little and the New York State Senate passed a Resolution commemorating Eileen Troy and the Varsity Girls Softball Team in capturing the Class C Championship. Mr. Donnelly presented the Resolution.
- Mrs. Gapczynski delivered a presentation on the Math 4 assessment and Mr. Donnelly delivered presentations on the Math 8 and Regents exams.
- Mr. Ouimet delivered a presentation on the Food Service Profitability Study.

### ***Personnel***

- The Board appointed Cecile Marie Palange as substitute for the Kitchen.
- The Board appointed Sandra Colby as a substitute School Bus Aide.
- The Board appointed Albert Nelson as a substitute Bus Driver.
- The Board approved Amie English as Internal Claims Auditor effective 8/8/03 – 6/30/03.

- The Board approved the following coaching appointments:
 

William Corey	JV Boys Soccer
Jaclyn Flanagan	Mod. Girls Field Hockey
Dawn Kirk	Mod. Boys Soccer
Steve Patrick	Varsity Indoor Track
Craig Roods	Asst. Indoor Track
Duke Beck	Varsity Boys Basketball
Tim Brophy	Varsity Girls Basketball
Craig Roods	Varsity Boys Track
Eileen Troy	Varsity Girls Softball
Duke Beck	Varsity Boys Baseball
Steve Patrick	Varsity Girls Track
- The Board approved the following coaching appointments contingent on receipt of Temporary Coaching License:
 

Brain Davis	Asst. Football II
Jeffrey Davis	Mod. Boys Soccer
- The Board accepted the classified resignation of Kristina Peregrim.
- The Board accepted the classified resignation of Louise Gionet
- The Board appointed Julia Corbally-Carson as long-term substitute Biology Teacher.
- The Board appointed Sally Mogren as long-term substitute Reading Teacher.
- The Board appointed William Hunter as long-term substitute AIS ELA Teacher.
- The Board approved the permanent appointment of Brenda Facin to Senior Typist.
- The Board approved the permanent appointment of Denise Smith to Senior Typist.
- The Board approved the probationary appointment of Sharon Bobel to Senior Typist.
- The Board reappoints Susan Whiting as provisional Senior Typist.
- The Board approved Heather Rohde as cleaner.
- The Board approves the creation of a part-time position of Temporary Records Management Coordinator.
- The Board approved the emergency conditional appointment of Amanda Walsh as Temporary (part-time) Records Management Coordinator.
- The Board approved the creation of the part-time position of Temporary Records Management Clerk (18 hours/week).
- The Board approved the emergency conditional appointment of Tomarra McCall as Temporary (part-time) Records Management Clerk.
- The approved the appointment of Cheryl Horning for the position of Teacher of English as a Second Language for up to three hours of service per day, five days per week.
- The Board approved the extra pay for graduate hours for the following employees:
 

Ashli Gifford (51 hours)
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- The Board approved the updates to the agreements with Matthias Donnelly, Regina Gapczynski, Dan LeClaire, Alison Neary, Michael Ouimet, and Ben Pisani.

- The Board approved the contract updates for the Superintendent.
- The Board extended the appointment of Lucille Gavita as School Business Manager Assistant.
- The Board rehired Kim Tironi as Teacher Aide.
- The Board approved the following personnel for extracurricular positions for the 2003-2004 school year:
 

Joanne Sloan-Haynes	Freshman Advisor
Tanya Grimes	Sophomore Advisor
- The Board appointed Michael Ouimet as the District HIPPA Compliance Officer for the 2003-2004 school year.
- The Board accepted the classified resignation of Dawn Kruger.
- The Board approved the emergency conditional appointment of the following personnel:
 

Lori Borbolla	Mod. Girls Soccer II
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### ***Other Items***

- The Board approved the field trip to the Adirondack Museum on November 12-13<sup>th</sup>, for the Junior High Science classes to take part in “Life In The Woods” program.
- The Board approved the field trip to the National FFA Convention in Kentucky on October 28<sup>th</sup> – November 2<sup>nd</sup>.
- The Board approved the Local Assistance Plan in the area of ELA for the 2003-2004 school year as presented by Mr. Donnelly.
- The Board approved the updated Extracurricular/Athletic Eligibility Guide.
- The Board approved the appointment of Albert Sykes as Voting Delegate for the 2003 NYSSBA Convention.
- The Board voted for Lynne Lenhardt for a two-year term on the NYSBBA Board of Directors.
- The Board approved the following list of individuals for the Health and Safety Committee for the 2003-2004 school year:
 

Barbara Bailey	Daniel R. LeClaire
Mary Barnhart	Alison Neary
Lisa D’Acchille	Michael Ouimet
Matthias E. Donnelly	Carol Peteler
Toby Dusha	Ben Pisani
Susanne Fulmer	Kevin Shepard
Regina Gapczynski	Philip Spiezio
Colleen Gometz	Albert Sykes
Diane Harrington	Emily VanDriel
Lyle Hayes	Denise Herrick
Jerry Herbst	Steven Wilbur
Corey Hopkins	John Willabay
Cheryl Horning	Grace Wilson
Claire Houston	Contractors (as appropriate)
Joann Kortright	David McPhail
Students (TBA)	

### ***Policy Development***

- Policy #5550: Student Privacy – 1<sup>st</sup> Reading.
- Policy #9241: Long-Term Substitute Pay – 1<sup>st</sup> Reading.
- The Board continued its process for the NYSSBA Policy Review Manual, #'s 4513-4532.

### ***Board Meeting Calendar***

- Work Session – October 6, 2003
- Regular Session – October 20, 2003

# ***Greenwich Central School Board of Education***

Regular Meeting  
October 20, 2003

## ***“Meeting Highlights”***

### ***Consent Agenda Items***

- The Board accepted the Treasurer’s Report, the Enrollment Report, the Budget Status Report, and the Revenue Status Report.
- The Board awarded the bid for Snow Removal to Shawn Fitzgerald Ent. for the 2003-2004 school year.

### ***Presentations***

- Erin Nettle, FFA National Finalist in Prepared Public Speaking presented her “Meaning of the FFA” speech.
- Chris Kelly and students David Derby, Erin Nettle, Lesley Saunders, and Matt Strainer presented “The Demo Plot Project.”
- Emily Aierstok, Marie Buckley, Laura Goodman, Gail Hathaway, Sarah LaPointe, Linda McDonald, Rebecca Quinn, and Jay Walker presented “English / Language Arts Curriculum Updates 7-12”
- Cindy Barnes, JoAnne Booth, Erin Lyons, Arlene Macwan, and David Shontz presented “Kindergarten Alternating Day Schedule and Parent Conferences.”
- Alison Neary presented “NYS Education Department Special Education Program Review.”

### ***Personnel***

- The Board appointed Tammy Wiss to the position of Substitute Teacher Aide.
- The Board rehired Sarah Moses in the position of Teacher Aide.
- The Board approved the Probationary Appointment of Jeffery Davis to the position of Driver / Mechanic.
- The Board created the new extracurricular activity of Middle Grade School Store.
- The Board created the new extracurricular activity of Jr. High Jazz Ensemble.
- The Board created the new extracurricular activity of Science Club.
- The Board appointed Melissa Haswell to the extracurricular position of Middle Grade School Store.
- The Board appointed Michelle Kenney to the extracurricular position of Middle Grade School Store for the 2003-2004 School year.
- The Board appointed Rob Michael to the extracurricular position of Jr. High Jazz Ensemble for the 2003-2004 School year.
- The Board appointed Nicole Dixon to the extracurricular position of Science Club for the 2003-2004 School year.
- The Board approved the following coaching appointments:
  - Dan Flynn                      JV Boys Basketball
  - Kevin Aierstok                8<sup>th</sup> Grade Boys Basketball
  - Pat Morris                      4<sup>th</sup> Grade Boys Basketball
  - Lisa Williams                 4<sup>th</sup> Grade Girls Basketball
  - Leslea Davis                  4<sup>th</sup> Grade Girls Basketball
  - Rob Dewey                     5<sup>th</sup> Grade Boys Basketball
  - Rob Dewey                     6<sup>th</sup> Grade Boys Basketball
  - Steve Blake                    Fall Weight Room
  - Bob Dunlavey                 Fall Weight Room
  - Bob Dunlavey                 Winter Weight Room
  - Greg McGuirk                 Winter Weight Room
  - Liz Bechard                    Winter Cheering
- The Board approved the following coaching appointments contingent upon receipt of Temporary Coaching License:
  - Kevin Hughes                 8<sup>th</sup> Grade Girls Basketball

### ***Other Items***

- The Board approved the recommendations of the CSE/CPSE.
- The Board approved the list of Health and Safety Committee members.
- The Board approved the IPM plan as presented.
- The Board approved a field trip to Washington, D.C. on March 17-20.

### ***Policy Development***

- The Board approved Policy #5550 – Student Privacy
- The Board Approved Policy #'s 4526, 4526-R, 4526-E, 4526.1, and 4526.1-R
- The Board reviewed NYSSBA Policy review Manual #'s 4600-4760.

### ***Board Meeting Calendar***

- Board Meeting – 11/17/03

# *Greenwich Central School Board of Education*

Regular Meeting  
November 17, 2003

## *“Meeting Highlights”*

### *Consent Agenda Items*

- The Board accepted the Treasurer’s Report, the Enrollment Report, the Budget Status Report, and the Revenue Status Report.
- The Board accepted a donation of \$500.00 from Katherine Roome to support the participation of a student in the Spanish Department’s trip to Mexico.
- The Board approved an agreement for services with Wildwood Institute.

### *Presentations*

- In honor of School Board Recognition week students Kelly O’Malley and Jennifer Sykes presented the Board with a token of appreciation.
- Mac Sanders, Washington County Empire Zone Coordinator, presented information on the local Empire Zone.
- Julie Durham, Carole Okey, Randy Swift, Cathleen Zebrowski, and Deb DeSacia presented “Fourth Grade ELA Curriculum Updates”
- Michelle Kenney presented “The 5<sup>th</sup> Grade State Report.”

### ***Personnel***

- The Board approved the appointment of Julie Mosher to the position of Substitute Clerk.
- The Board approved the appointment of Jean Wilbur to the position of Substitute Clerk.
- The Board approved the appointment of Malissa Stover to the position of Substitute Cleaner.
- The Board approved the appointment of Erika Sloan to the position of Substitute - Kitchen.
- The Board approved the appointment of Barb Rymph as a Home Tutor.
- The Board created the new extracurricular activity of Future Business Leader of America.
- The Board created the new extracurricular activity of Odyssey of the Mind.
- The Board approved the permanent appointment of Maureen Edsforth to the position of Instructional Technology Specialist.
- The Board approved the permanent appointment of Maria Robinson to the position of Senior Typist.
- The Board approved the permanent appointment of Terry Allen to the position of Cashier.
- The Board approved the probationary appointment of Kimberly Merecki to the position of Teacher Aide.
- The Board approved the probationary appointment of Debra Weir to the position of Bus Driver.
- The Board approved the probationary appointment of Debra Lester to the position of Bus Monitor.
- The Board approved the following extracurricular appointments for the 2003-2004 school year:
  - Alison Brew                      Odyssey of the Mind
  - Brenda Lee                      Future Business Leaders of America (FBLA)
  - Christine Belden              Future Business Leaders of America (FBLA)
- The Board approved the following coaching appointments:
  - John Morabito                  JV Girls Basketball
  - Jason Slater                      JV Girls Basketball
  - Bill Curley                        7<sup>th</sup> Grade Girls Basketball
  - Dan DeGregory                 7<sup>th</sup> Grade Boys Basketball

### ***Other Items***

- The Board approved the recommendations of the CSE/CPSE.
- The Board approved a field trip for Agriculture students to various colleges on February 27 – February 28, 2004.
- The Board approved a field trip to Camp Chingachgook for sixth grade students on May 17<sup>th</sup> – 19<sup>th</sup> and May 19<sup>th</sup> – May 21<sup>st</sup>.

### ***Policy Development***

- The Board approved Policy #9241 – Long Term Substitute Pay
- The Board reviewed NYSSBA Policy review Manual #'s 4750 and 4771-4850.

### ***Board Reports***

- Albert Sykes reported the “Academy for Board Leaders.”

### ***Board Meeting Calendar***

- Regular Session- 12/15/03
- Work Session- 1/20/04

# Greenwich Central School Board of Education

Regular Meeting  
Monday, December 15, 2003

## “Meeting Highlights”

### *Presentations*

- The following individuals: Ann King, Lauren Cuccolo, Barbara Moore, Nancy Morse, Karen O’Brien (from the 1<sup>st</sup> Grade), and Judith Aidala and Melissa Haswell (from the 6<sup>th</sup> Grade), presented the **Part II update on Elementary Curriculum**. This update covers curriculum work accomplished over the past summer.
- Camille Harrelson, Deb DeSacia and Sarah McFadden (a Sophomore at the High School) delivered a presentation on **Author’s Express**. Author’s Express is an after school activity for grades 3-6 involving the process of writing.

### *Personnel*

- The Board approved the emergency conditional appointment of **Penny Estramonte as substitute Clerk**.
- The Board appointed **John Morabito as a substitute Teacher**.
- The Board approved the extension of the appointment of **Lawrence McGourty as Interim Transportation Supervisor**.
- The Board approved the **permanent appointment of Susan McFadden as Typist**.
- The Board approved the **permanent appointment of Patience Davidson as Senior Typist**.
- The Board approved the **permanent appointment of Marsha Tilley as Bus Driver**.
- The Board approved the **permanent appointment of Sarah Moses as Teacher Aide**.
- The Board approved the **tenure appointment of Media Caron in the Elementary area**.
- The Board approved the **tenure appointment of Christine Belden in the area of Business Education**.
- The Board accepted the **coaching resignation of Robin Dewey as 5<sup>th</sup> and 6<sup>th</sup> Grade Boys Basketball Coach**.

- The Board approved the following **coaching appointments**:
 

Dawn Harrington	5 <sup>th</sup> Grade Boys Basketball
Russell Batty	6 <sup>th</sup> Grade Boys Basketball
Kim Collins	5 <sup>th</sup> Grade Girls Basketball
Heidi Holcomb	6 <sup>th</sup> Grade Girls Basketball
William Curley	JV Girls Softball
Dawn Harrington	Modified Softball I
Joanne Sloan Haynes	Assistant Softball I
Dan Flynn	Assistant Baseball I
- The Board approved the **conditional appointment of Mary Mabb as Transportation Supervisor.**

#### ***Other Items***

- The Board approved the **Budget Calendar for the 2004-2005 school year.**
- The Board approved the field trip for the Grade 8 students to the Boston Aquarium & the Museum of Science on March 26, 2004.

#### ***Policy Development***

- Computer and Network Usage Exhibit (Policy #4526E) – First Reading.
- The Board continued its process of reviewing the NYSSBA Policy Manual, #'s 5000-5040.

#### ***Board Meeting Calendar***

- Work Session – January 20, 2004
- Regular Session – January 26, 2004

# Greenwich Central School Board of Education

Regular Meeting  
Monday, January 26, 2004

## “Meeting Highlights”

### *Public Comments*

- Local business owners and community members requested that the Board hold a public hearing on the Washington County Empire Zone Plan 485E. The Board decided to schedule a public hearing at the regular Board of Education meeting on February 9, 2004. The public hearing will take place at 7:00pm that night.
- Patricia Matos, a bus driver for the district, read a letter to the Board regarding the Transportation Supervisor position.

### *Consent Agenda*

- The Board authorized participation in the **Cooperative Purchasing Program** coordinated by the WSWHE BOCES for the 2004-2005 school year.
- The Board extended the **agreement with Adirondack School Photos** for the period of January 1, 2004 through December 31, 2004.

### *Presentations*

- Jennifer Kuzmich and James Spear delivered a presentation on **Co-Treatment, Therapists Working Together**. This presentation was similar to the one given in November of 2003 at the CEC (Council for Exceptional Children) Convention.
- Dr. Susanne Fulmer and Michael Ouimet delivered a review of **Budget Guidelines and Debt Services**, respectively.

## **BUDGET GUIDELINES**

### 2004-2005 Budget

- 1) The budget will support a quality educational program while maintaining fiscal responsibility.
- 2) Budget expenditures will be in alignment with the vision, mission, and goals developed by representatives of the faculty, staff, students, community, and Board of Education.
- 3) Community input will be solicited and taken into account during the development of the budget.

- 4) Information about the budget will be made readily available the community. The Superintendent of Schools and School Business Administrator will be available to answer questions about the budget.
- 5) Long-term fiscal stability and predictability will be maximized through the development and regular updating of short-term and long-term plans for school improvement, maintenance of the physical plant, and needed equipment purchases.
- 6) Energy conservation, recycling, and reusing will be practiced wherever possible.
- 7) Available grant money will be utilized to maximize long-term benefit to the school (e.g., purchase of equipment) and minimize dependence on grants for fundamental needs.
- 8) Professional and support staff salaries will be in keeping with experience, educational background, responsibilities, and appropriate salary standards to support a quality staff.
- 9) Projections on state aid, equalization rates, and regulatory changes that may affect the budget process will be carefully monitored.
- 10) Every effort will be made to keep tax rates stable and within limits defined by any rises in the cost of living index and inflation.
- 11) A three-year projection of the district's financial status will be prepared each year before adoption of the next year's proposed budget.
- 12) These guidelines will be reviewed and updated annually.

#### ***Personnel***

- The Board approved the **appointment** of Lee Wilkinson as Substitute Cook, Dishwasher and Cashier.
- The Board approved the **appointment** of Wendy Steindl as Long-Term Substitute AIS Mathematics Grade 7-12.
- The Board approved the **appointment** of Jennifer O'Connor as Substitute Clerk.
- The Board approved the classified **permanent appointment** of Ted Wood as Network Coordinator.
- The Board approved the classified **permanent appointment** of Ralph Hatfield as Cleaner.
- The Board approved the classified **probationary appointment** of Jean Wilbur as Typist in the Jr./Sr. High School.
- The Board approved an **extension of the appointment** of Sally Mogren as Long-Term Substitute Reading Teacher through 6/30/04.
- The Board approved an **extension of the Appointment** of Lawrence McGourty as Interim Transportation Supervisor through April 27, 2004.
- The Board approved the new extracurricular activity of **Ping-Pong Club**.

#### ***Other Items***

- The Board approved the **Grade 7 field trip** to the Boston Aquarium & the Museum of Science on April 2, 2004.

### ***Policy Development***

- A discussion was held on Policy #4820, regarding Constitutionally Protected Prayer in the Schools. The policy states that the District shall have no policy which prevents or otherwise denies participation in constitutionally protected prayer in its elementary or secondary schools.

### ***Board Meeting Calendar***

- Regular Session & Public Hearing for the Washington County Empire Zone – February 9, 2004
- Work Session – March 1, 2004

# ***Greenwich Central School Board of Education***

Regular Meeting  
Monday, February 9<sup>th</sup>, 2004

## ***“Meeting Highlights”***

### ***Public Hearing***

- The Board held a public hearing regarding section 485 – e of the Real Property Tax Law “Empire Zone”

### ***Consent Agenda Items***

- The Board accepted the following reports: Treasurer’s Report; Budget Status Report; Revenue Status Report; and Enrollment Report

### ***Presentations***

- Mr. Jason Slater, Mr. Timothy Kelleher, Ms. Dawn Harrington, and Mr. Matt Donnelly presented “Football Field Lighting.”
- Mr. Donnelly presented “Youth Mentoring.”
- The Following 2004 – 2005 Budget Presentations were made.
  - Mr. John Willabay presented: “Proposed Operations & Maintenance Budget.”
  - Mr. Randy Justin presented: “Proposed Transportation Budget.”
  - Ms. Eileen Troy presented: “Proposed Athletics Budget.”

### ***Personnel***

- The Board approved the permanent appointment of Tanya Grimes to the position of Clerk.
- The Board approved the permanent appointment of Denise Herrick to the position of School Nurse.
- The Board approved the permanent appointment of Kenneth Justin to the position of Head Mechanic.
- The Board approved the permanent appointment of Margaret Roberson to the position of Clerk.
- The Board approved the permanent appointment of Thomas Barnes to the position of Custodian.
- The Board approved the permanent appointment of Heather Rohde to the position of Cleaner.
- The Board approved the permanent appointment of Sharon Bobel to the position of Senior Typist.
- The Board approved the permanent appointment of Amie English to the position of Copy Room Clerk.
- The Board approved the permanent appointment of Linda Sloan to the position of Dishwasher.
- The Board approved the conditional appointment of Diana Shannon to the position of Teacher Aide.
- The Board approved the new extracurricular activity of Youth Mentoring.

### ***Policy Development***

- The Board heard the first reading of Policy #4770.1

### ***Board Meeting Calendar***

- |                   |                |
|-------------------|----------------|
| ➤ Work Session    | March 1, 2004  |
| ➤ Work Session    | March 8, 2004  |
| ➤ Regular Session | March 15, 2004 |
| ➤ Work Session    | March 29, 2004 |

# Greenwich Central School Board of Education

Regular Meeting  
Monday, March 1, 2004

## “Meeting Highlights”

### *Consent Agenda*

- The Board authorized the Superintendent to enter into a **contract for student health services** with Averill Park Central School District.

### *Presentations*

- Mrs. Gapczynski presented the proposed **2004-2005 Elementary Budget**.
- Ms. Neary presented the proposed **2004-2005 Special Education Budget**.
- Mr. Hillebrandt and Mrs. Edsforth presented the proposed **2004-2005 Technology Budget**.

### *Personnel*

- The Board approved the following **extracurricular** appointments for the 2003-2004 school year:

Matthew Edwards	Musical Director
David Rosen	Drama Director
David Rosen	Pit Orchestra

### *Public Comments*

- Mr. Donnelly acknowledged Allison Brew (7<sup>th</sup> Grade Social Studies Teacher) and her students on competing in this year’s **Odyssey of the Mind** held in Saratoga.
- Mr. Donnelly informed the Board that Greenwich Jr./Sr. High School was identified as a **Most Improved School** in the area of Mathematics.
- Mrs. Gapczynski announced that **Time Warner awarded \$2,200** to Greenwich Central School for Class Action.

Article from Capital News 9

*For three years running, Time Warner Cable has been a supporter of Class Action, the Saratoga Performing Arts Center's program to promote the arts.*

*The cable company presented a check for more than \$2,000 to the Greenwich central schools. The money came from t-shirt sales organized by Time Warner employees.*

*"The program is awesome. It involves the students in the arts and it involves them in connecting the arts to their academic studies, social studies, academic arts, the actual visual arts, it's just phenomenal," said Regina Gapczynski, Principal, Greenwich Elementary School.*

*Class Action affords school children the opportunity to visit SPAC to see a dance or orchestra performance. Capital News 9 is owned by Time Warner Cable.*

### ***Board Meeting Calendar***

- Budget Work Session – March 8, 2004
- Regular Board Meeting – March 15, 2004
- Budget Work Session/Community Dialogue – March 29, 2004

# ***Greenwich Central School Board of Education***

Regular Meeting  
Monday, March 8<sup>th</sup>, 2004

## ***“Meeting Highlights”***

### ***Presentations***

- Mr. Donnelly presented the proposed 2004 – 2005 secondary budget. The budget maintains current programs that exist at the Jr. / Sr. High School, along with professional development and curriculum development activities to maintain a quality program and assist students in meeting high standards. The budget holds the line, with less than a 1% increase in dollar allocation.
- Mr. LeClaire and Mr. Pisani presented, “Greenwich CSD & Technology: Working Together.”

### ***Personnel***

- The Board approved the creation of one 1.0 music teaching position.
- The Board approved the appointment of David Hall to the position of Long – Term Substitute Elementary Teacher.
- The Board approved the appointment of Sarah Denaker to the position of Long – Term Substitute Science Teacher.
- The Board approved the appointment of Donna Hillebrandt to the position of Long – Term Substitute Music Teacher.
- The Board approved the appointment of Teresa Mumby to the position of Long – Term Substitute Business Education Teacher.

### ***Other Items***

- The Board approved a field trip for FCCLA students to the Villa Roma in Callicoon, NY on March 25 – 27, 2004.

***Board Meeting Calendar***

- Regular Meeting - March 15, 2004
- Budget Work Session / Community Dialogue - March 29, 2004
- Budget Work Session (if needed) - April 5, 2004
- Deadline for Petitions for Nominations of  
➤ BOE Candidates- April 19, 2004

# Greenwich Central School Board of Education

Before the regular meeting, the Board of Education was invited to the Grand Opening of the Jr./Sr. High School Store. Many thanks to Christine Belden and Brenda Lee of the Business Department and the students of the FBLA Club for the organization and fund raising activities in order to open the store. Also thanks to the Buildings and Grounds crew for the superb construction of the store. The School Store is open for business and should prove to be a great learning environment for all students.

## Regular Meeting Monday, March 15, 2004

### “Meeting Highlights”

#### *Consent Agenda*

- The Board accepted the **donation of \$2200** from Time Warner Company in conjunction with the Saratoga Performing Arts Center recognizing the excellent supports for the arts in our Elementary programming.

#### *Presentations*

- Steven Bethel of Jenkins, Law, Beecher & Bethel, LLP presented the **Independent Auditor Report** to the Board.
- Terry Blanchfield, Donna Wisenburn, Doug Leavens, Jeanne Burns and Amber Grimes, one of our juniors in the CTE Nursing Assistant Program, delivered a presentation on **BOCES programs**.
- Michael Ouimet presented the proposed **2004-05 Employee Benefits and BOCES Services Budgets, Estimated Revenues, and Tax Projection Data**.

#### *Personnel*

- The Board approved the appointment of Sandra Colby as **substitute bus driver**.
- The Board created the new extracurricular activity position of **Ping Pong Club Advisor** effective February 4, 2004 at an annual salary of \$306.
- The Board appointed Patrick Morris as a **volunteer advisor** for the extracurricular activity of Ping Pong Club for the 2003-2004 school year.
- The Board approved the **appointment** of Cecile Palange as cafeteria aide.
- The Board approved the **permanent appointment** of Kimberly Merecki as teacher aide.
- The Board approved the **permanent appointment** of Jeffrey Davis as driver/mechanic.
- The Board approved the following personnel for **tenure**:

- Lauren Cuccolo, Elementary
- Ashli Gifford, Speech
- Jeanne Kozloski, School Psychologist
- Thomas Manera, Science
- Karen Waters, Science
- The Board accepted the **resignations**:
  - Linda Schneible, cafeteria aide, effective February 23, 2004
  - Laura Sargent, custodian, effective March 6, 2004
  - Hoby Morris, cleaner, effective March 12, 2004
  - Shelly Disotelle, mathematics teacher, effective June 30, 2004
- The Board approved the following **coaching** appointments:
  - Robert Sipperly                      JV Boys Lacrosse
  - Rebecca Quinn                      Modified Softball II

### ***Other Items***

- The Board approved the **2004-2005 School Calendar**.
- The Board approved an update to the **Local Assistance Plan** for the Jr./Sr. High School for the 2003-2004 school year.
- The Board approved a **field trip** for FBLA students to the FBLA State Conference in Rochester, NY on April 20-23, 2004.
- The Board approved a **field trip** to the Science Symposium in Albany, NY on April 1-2, 2004.

### ***Policy Development***

- The Board adopted **policy #4770.1**, 55% Passing Score Option for Regents Examinations.

### ***Discussion***

- Alison Neary, Director of Pupil Personnel, delivered a three-year projection for CSE enrollments.
- Matthias Donnelly reviewed budget priorities for coaching positions for the proposed Athletic Budget for the 2004-2005 school year.

### ***Board Meeting Calendar***

- Budget Work Session/Community Dialogue – March 29, 2004
- Budget Work Session (if needed) – April 5, 2004
- Deadline for Petitions – April 19, 2004
- Regular Board Meeting – April 27, 2004
- Budget Hearing – May 10, 2004
- Annual Meeting – May 18, 2004

***Greenwich Central School  
Board of Education***

Regular Meeting  
Tuesday, March 29<sup>th</sup>, 2004

***“Meeting Highlights”***

***Presentations***

- Community dialogue regarding the 2004 school budget was held.

***Personnel***

- The Board approved the conditional substitute appointment of Donna Quackenbush to the position of Substitute – Cook, Dishwasher, Cashier.
- The Board approved the appointment of Judy Almy to the position of Substitute Cook.
- The Board approved the appointment of Deana Tracy to the position of Long Term Substitute Music teacher.
- The Board approved the following personnel for Coaching positions for the 2003-2004 school year:

Emily Aierstok	Modified Track
Pat Morris	Track
Bob Dunlavey	Track
Mike Woodell	Spring Weight Room
Kevin Aierstok	Boys Tennis
Brian Davis	Modified Baseball (contingent upon receipt of Temporary Coaching License)

### ***Other Items***

- The Board approved the proposed 2004-2005 Budget.
- The Board approved a Field trip for FFA students to attend the FFA State Convention in Lowville, NY on May 6-8, 2004.
- The Board approved a Field trip for the baseball team to Cooperstown, NY on April 15-16, 2004.
- The Board approved a Field trip for Jr. High FFA students to the Oswegatchie Education Center in Croghan, NY on April 30 – May 1, 2004.

### ***Discussion***

- The Board discussed the 2004-2005 BOCES budget.

### ***Board Meeting Calendar***

- |   |                |
|---|----------------|
| ➤ Deadline for Petitions for Nominations of |                |
| ➤ BOE Candidates-                           | April 19, 2004 |
| ➤ Regular Board Meeting                     | April 27, 2004 |
| ➤ Budget Hearing                            | May 10, 2004   |
| ➤ Annual Meeting                            | May 18, 2004   |

# ***Greenwich Central School Board of Education***

Regular Meeting  
Tuesday, April 27<sup>th</sup>, 2004

## ***“Meeting Highlights”***

### ***Consent Agenda Items***

- The Board accepted the following reports: Treasurer’s Report; Budget Status Report; Revenue Status Report; and the Enrollment Report.
- The Board authorized the Superintendent to enter into an agreement with Pleasant Valley Infirmary.
- The Board authorized the Superintendent to enter into an agreement with The Daytop Preparatory School.

### ***Presentations***

- Rebecca Quinn presented – “Literacy and Reading Education Delegation to Costa Rica.”
- Dr. Fulmer, Mrs. Gapczynski, and Mrs. Neary presented – “2003 NYS School Report Card.”

### ***Personnel***

- The Board approved the conditional appointment of Catherine Lennon to the position of Long – Term Substitute Elementary Teacher.
- The Board approved the conditional appointment of Jennie Mueller to the position of Long – Term Substitute Elementary Teacher.
- The Board approved the conditional appointment of Jennifer Kratzenberg to the position of Long – Term Substitute Elementary Teacher.
- The Board approved the conditional appointment of Stephanie Pattee to the position of Long – Term Substitute Elementary Teacher.
- The Board approved the probationary appointment of Harold Bell to the position of Cleaner.

- The Board approved the permanent appointment of Deborah Lester to the position of Bus Monitor.
- The Board approved the permanent appointment of Debra Weir to the position of Bus Driver.
- The Board approved the coaching appointment of Jason Slater for JV Baseball for the 2003-2004 school year.
- The Board approved the creation an extracurricular position the Elementary Running Club.
- The Board approved the appointment of Audrey Amico, Jennifer Kuzmich, Maria Robinson, and Randy Swift to extracurricular position of Running Club (each share ¼ of one total position.)
- The Board approved the following meeting officials for the budget vote and board member election on May 18, 2004:
  - Voting Machine Custodians – Wayne Perkins and Donald F. Perkins
  - Chief election Inspector – Denise Smith
  - Election Inspectors – Margaret Roberson, Linda Schneible, Ann Lyons, Carolyn Karlson, Beverly Morehouse, Linda Taylor, Flourence Perry, Amanda Beekmann
- The Board approved the appointment of Margaret Roberson to the position of District Clerk Pro Tem.
- The Board approved the appointment of Jean Wilbur as Petty Cash Custodian.
- The Board approved a military leave of absence for Thomas Manera.

#### ***Other Items***

- The Board accepted a resolution in which the Board of Cooperative Education Services (BOCES) of Washington – Saratoga – Warren – Hamilton – Essex (WSWHE) Counties is authorized to expend the sums set forth in the Administrative budget in the total amount of \$3,806,921 during the 2004-2005 school year.
- The Board accepted a resolution in which they cast their vote for BOCES Board of Education members.
- The Board accepted a resolution in which the Shared Decision Making Biennial Review “Statement of Success” was accepted. Under this resolution the Board also approved the recertification of “Document Made Simple,” the District’s Shared Decision Making Plan.
- The Board accepted a resolution in which a field trip was approved for agriculture students to the NY Farm Bureau Governmental Awareness Institute Program in Albany, NY on May 18-19, 2004.

***Policy Development***

- The Board reviewed the NYSSBA Policy Review manual # 5120 – 5182.

***Board Meeting Calendar***

- |                   |              |
|-------------------|--------------|
| ➤ Budget Hearing  | May 10, 2004 |
| ➤ Annual Meeting  | May 18, 2004 |
| ➤ Regular Meeting | May 24, 2004 |

# Greenwich Central School Board of Education

Regular Meeting  
Monday, May 24, 2004

## “Meeting Highlights”

### *Presentations*

- Early this year the Junior Class got to visit **Washington DC**. Jason Slater, Dawn Harrington, and Jennifer Sykes presented an overview of the trip.
- Darcy Scott and Cathleen Zebrowski delivered the **Professional Partners Program** update.

### *Consent Agenda*

- The Board approved an agreement for **Bus Leases** for the 2004-2005 school year for the Towns of Greenwich and Easton.
- The Board accepted a **donation of \$5000** from the PTSA for a rock-climbing wall for the Primary Grade gymnasium.

### *Personnel*

- The Board approved an **unpaid leave of absence** for Vincent Medici from his position as physical education teacher, effective 9/1/04 – 8/31/05.
- The Board approved the appointment of Kathleen Estramonte as a **long-term Substitute Elementary Teacher** starting 9/1/04.
- The Board approved the appointment of Shannon Vallee as a **long-term Substitute Elementary Teacher** commencing 5/11/04.
- The Board approved the appointment of Penny Estramonte as a **long-term Substitute Part-Time Clerk** from 5/5/04 – 1/1/05.
- The Board approved an extension of the appointment of Lawrence McGourty as **Interim Transportation Supervisor** through 6/30/04.
- The Board approved the classified probationary appointment of Lee Wilkinson as **Cook** effective 5/24/04.
- The Board approved the classified probationary appointment of Sandra Colby as **Bus Monitor** effective 5/24/04.
- The Board approved the permanent appointment of Phil Spiezio as **Clerk – 3 hours** effective 5/28/04.
- The Board approved the **tenure** appointment of Michael Ouimet as School Business Administrator effective 7/16/04.
- The Board approved the following **Elementary summer school teacher appointments**:

- ✓ Camille Harrelson
- ✓ April Struwing
- ✓ Lauren Cuccolo
- ✓ Dawn Kirk
- ✓ Melissa Davis
- ✓ Cathleen Zebrowski
- ✓ Julie Durham
- ✓ Judy Aidala
- ✓ Melissa Haswell
- The Board approved the following **Elementary summer school teacher aide appointments**:
  - ✓ Amanda Beekmann
  - ✓ Susan Geisler
  - ✓ Jackie Greeno
  - ✓ Heidi Holcomb
  - ✓ LoisAnn Jahne
  - ✓ Debra Pearson Jacob Robinson
- The Board approved the following **summer bus driver appointments**:
  - ✓ Kathy Hall – North Run
  - ✓ Sharon Perkins – South Run
- The Board approved the appointment of Jennifer Kuzmich as **Speech and Language Pathologist** for Extended School Year.
- The Board approved the appointment of Denise Herrick as **School Nurse for Summer School**.
- The Board approved the appointment of the following **Special Education teachers for the CSE Summer Institute**:
  - ✓ Audrey Amico
  - ✓ Ann Dunigan
  - ✓ Sarah LaPointe
  - ✓ Linda Music
  - ✓ Darcy Scott
- The Board approved the appointments of the following **Special Education Teachers for Extended School Year**:
  - ✓ Debra DeSacia
  - ✓ Elizabeth Morphy
- The Board approved the appointments of the following **Teacher Aides for Extended School Year**:
  - ✓ Mary Finan
  - ✓ Diane Harrington
  - ✓ Susan McFadden
  - ✓ Jeanne Middlebrook

#### ***Others Items***

- The Board approved a **Professional Development Plan update**.
- The Board approved a **field trip** to Moreau State Park for 6/10/04 – 6/11/04.
- The Board approved a **field trip** to Washington DC for the 11<sup>th</sup> grade U.S. History students for 3/16/05 – 3/19/05, contingent upon final approval of the Superintendent.

- The Board approved a **field trip** to Morrisville College for students from the Environmental Science class for 5/26/04 – 5/27/04.
- The Board approved a foreign exchange program and **field trip** to France for the French class students in 2004-2005, contingent upon final approval of the Superintendent.
- The Board approved a **field trip** to Thunder Mountain for the 5<sup>th</sup> grade students 6/9/04 – 6/11/04.

#### ***Discussion***

- The Board set July 1, 2004 as the Re-organizational Meeting Date.
- Board meetings for the 2004-2005 school year will continue to be held on Mondays.

#### ***Public Comments***

- Katherine Roome thanked Greenwich Central School District for hosting *Greenwich: The Musical*.
- Joseph O'Malley thanked the public for approving the 2004-2005 School Budget.

#### ***Board Meeting Calendar***

- Regular Board Meeting – June 14, 2004

# Greenwich Central School Board of Education

Regular Meeting  
Monday, June 14, 2004

## “Meeting Highlights”

### *Presentations*

- Lisa Williams and Richard Zwirn delivered an overview of the GIGS (Greenwich Initiative Games for Students) Program as it stands and discussed where they would like the program to head in the future.

### *Personnel*

- The Board approved the extension of Lawrence McGourty as Interim Transportation Supervisor through July 31, 2004.
- The board approved the appointment of Jason Pollock as custodian effective 6/21/04.
- The Board approved the tenure appointment of Linda Music in the area of Special Education.
- The Board approved the tenure appointment of Courtney Barber in the area of Science.
- The Board approved the following secondary summer school teacher appointments:
  - ✓ E/LA- Joshua Walker
  - ✓ E/LA - Krista Reville
  - ✓ Social Studies – Dawn Harrington
  - ✓ Math - Craig Roods
  - ✓ Science - Brady Waite
- The Board approved the following secondary summer school appointment :
  - ✓ Grade 6-7 Transition Program – Brenda Lee
- The Board approved the following summer bus run drivers and bus monitors:
  - ✓ Bus Drivers: Kathy Hall, Stacey Greb, Pam Horneck, Deb Weir, Don Cook & Patty Matos.
  - ✓ Bus Monitors: Sharon Perkins, Barb Fish, Patty Matos, Erica Sloan, Patty Ivanoff & Carol Waite.
- The Board approved the appointment of Timothy Ryan as Summer Driver Education Teacher.
- The Board approved the following LIFTS staff for summer 2004:
  - ✓ Liz Gee \$300
  - ✓ Lili Loveday \$300
  - ✓ Amie English \$300
  - ✓ Darcy May \$300
  - ✓ Lisa Boyce \$300
  - ✓ Bonnie Boddery \$300
  - ✓ Sarah Moses \$300

- ✓ Kelly Kapas                 \$300
- ✓ Marie Grimmke             \$300
- ✓ Miranda Curly             \$300
- ✓ Martha Sherman           \$300
- ✓ Liz Davis                   \$1100
- The Board approved the following LIFTS staff appointments:
  - ✓ Amanda Owens             \$300
  - ✓ Jill Patterson             \$300
  - ✓ Kim Littell                \$600
  - ✓ Don Cook                  \$300
  - ✓ Kyle Kelleher             \$300
- The Board accepted the resignation of Linda Sloan as dishwasher, effective 6/30/04.
- The Board accepted the resignation of Philip Spiezo as Clerk – 3 hours, effective 6/24/04.
- The Board of Education authorized District Superintendent John L. Stoothoff, to be the Search Consultant to the Board for the purpose of recruiting a Superintendent of Schools.

#### ***Other Items***

- The Board approved the following Superintendent’s Conference Days for 2003-2004 school year:
  - ✓ November 10               Full day, K-12
  - ✓ January 28                 PM only, K-6
  - ✓ March 26                   PM only, 7-12
  - ✓ April 30                    PM only, 7-12
  - ✓ June 18                     PM only, K-6
- The Board approved the District and Building Level School Safety Plan updates.
- The Board approved the updated Code of Conduct.
- The Board approved the updated Comprehensive Attendance Policy.
- The Board approved the Elementary AIS Description.
- The Board approved the Secondary AIS Description.
- The Board approved the date of July 1, 2004 for the Re-organizational Meeting.
- The Board approved the field trip for FFA students to the Oswegatchie Education Center in Croghan, NY on July 18 – July 23, 2004.
- The Board approved the field trip for 9-12 students to Football Camp at the Naval Academy in Maryland on June 25 – 30, 2004.
- The Board approved a resolution regarding the Education Finance Reform.

#### ***Discussion***

- The Board set July 26, 2004 and August 23, 2004 as the summer Board Meeting dates.

#### ***Policy Development***

- The Board continued its NYSSBA Policy Review with #5200 – 5280E.

#### ***Board Meeting Calendar***

- Re-organizational Meeting – July 1, 2004